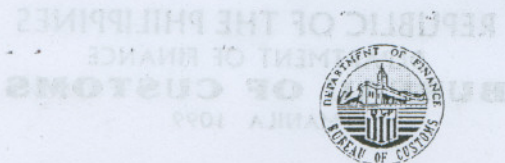


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REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS
MANILA

CUSTOMS MEMORANDUM ORDER

NO. 28-2003

Subject: **Revised Super Green Lane (SGL)
Accreditation and Clearance Procedures**

Pursuant to Section VI of Customs Administrative Order (CAO) No. 2-2000, as amended, the following rules and regulations are hereby promulgated:

1. OBJECTIVES

- 1.1 To improve the efficiency of SGL facility by providing clearer guidelines on accreditation and clearance procedures, workflows and coordination systems;
- 1.2 To provide adequate reporting and monitoring systems that will enable the BOC to respond to the needs of SGL accredited importers; and
- 1.3 To keep the integrity of the SGL as an advance Customs clearance facility for qualified shipments.

2. SCOPE

This Order shall cover the accreditation of qualified importers as SGL users; as well as the processing of shipments/importations of SGL users at the Port of Manila, Manila International Container Port and NAIA Customshouse.

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3. GENERAL PROVISIONS

- 3.1 Only SGL-accredited importers for whom a Certificate of Accreditation (CA) was duly issued in accordance with this Order shall be allowed to clear their shipments through the SGL facility.
- 3.2 An importer may be accredited as an SGL user, provided he/she meets the following qualifications:
 - 3.2.1 The importer is accredited by the Bureau of Customs as such in accordance with the existing rules and regulations;
 - 3.2.2 The importer has been actively engaged in the import business for at least one year at the time of filing his/her application for SGL accreditation;
 - 3.2.3 The importer is a regular importer of the same type of articles;
 - 3.2.4 The importer is a BoC-registered user of remote lodgment facilities and a holder of Certificate of Registration for that purpose; and
 - 3.2.5 The importer is willing to undergo voluntary audit as per CAO 5-2001.
- 3.3 Shipments shall qualify for SGL treatment only when:
 - 3.3.1 They are in the list of importables in the concerned SGL user's accreditation or in the duly approved amendments to the list of importables as prescribed in this Order;
 - 3.3.2 They are either freely importable commodities; or if regulated, covered by a continuing Import Authority issued by the concerned/ proper government agencies;
 - 3.3.3 They are declared under consumption entries, thus subject to taxes and duties; and
 - 3.3.4 They do not contain prohibited articles as defined under existing laws, rules and regulations. 



- 3.4 All entries covering SGL shipments shall be filed through the remote lodgment facility in accordance with CMO 22-99 (General Procedures and Guidelines for the Remote Lodgment of Import Entries).

For this purpose:

- 3.4.1 The BOC shall provide the necessary infrastructure to enable remote electronic lodgment of SGL entries.
- 3.4.2 The qualified SGL importer may avail of the services of accredited service providers for the electronic lodgment of import entries.
- 3.4.3 The BOC shall allow the accredited service providers to charge reasonable fees to cover the costs of these facilities as well as their continuous maintenance and upgrade.
- 3.4.4 The EDI lodgment facility shall be made available to duly registered SGL-accredited users and their designated brokers. Procedures in the registration of EDI clients are set forth in CMO 18-99 (Re-registration Procedures for EDI/DTI Clients).
- 3.5 For every entry covering an SGL shipment, an SGL fee shall be paid as prescribed in CAO 6-2003 and its amendments at the concerned Collection Division after remote lodgment.
- 3.6 SGL entries shall be subject to Post-Release Verification and Post-Release Inspection as provided herein.

4. Organizational Structure

4.1 The Super Green Lane Committee.

The Super Green (SGL) Lane Committee is hereby established to replace the Super Green Lane Task Group established under Customs Memorandum Order (CMO) No. 2-2000.

- 4.1.1 *Composition.* The SGL Committee shall be headed by the Deputy Commissioner for Assessment and Operations Coordinating Group (AOCG) as chairman. It shall be composed of two sub-committees, namely, the

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Accreditation Sub-committee (AS) and the Import Compliance Sub-committee (ICS); and it shall be supported by the SGL Committee Secretariat created under Customs Special Order (CSO) No. 20-2002.

4.1.2 *Functions.* The Committee shall meet regularly or as often as may be necessary to carry out its functions, namely:

4.1.2.1 Evaluate the findings/recommendations of the AS and ICS with respect to the qualification of the applicant under the SGL Program and the acceptability of the list of importables, or amendments thereto, if any, as provided herein;

4.1.2.2 Based on its own evaluation of AS/ICS findings/recommendations, undertake any of the measures prescribed in No. 7.3.7 of this Order;

4.1.2.3 Handle and resolve all issues arising from or in connection with SGL accreditation and operation, including issues coming from SGL-accredited importers;

4.1.2.4 Develop/formulate and recommend to the Commissioner of Customs new policies or policy changes relating to the implementation/enhancement of the SGL;

4.1.2.5 Submit to the Commissioner of Customs a report on the progress of the SGL program monthly or as often as may be required; and

4.1.2.6 Perform such other functions as may be assigned to it by higher authorities.

4.2 The Accreditation Sub-committee (AS).

4.2.1 *Composition.* The AS shall be headed by the Director, Customs Intelligence and Investigation Service (CIIS). It shall have as members, the Head of the SGL Secretariat, the Heads of the ICSs in the three major ports of entry, a