


TO : All PEZA-Accredited Value Added Service Providers
All ZAs/ZMs/ OICs
All PEZA-Registered Enterprises participating in Pilot Run
of the PEZA electronic Zone Transfer System (eZTS)

FROM : Mary Harriet O. Abordo 
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SUBJECT : Pilot run of the PEZA electronic Zone Transfer System (eZTS)

In line with PEZA's continuing efforts toward the full automation of the issuance of permits for the movement of goods of PEZA-registered enterprises, PEZA will soon roll out the electronic Zone Transfer System (eZTS) for the Transfer of Goods between PEZA-Registered Enterprise (PEZA and BOC Joint Memorandum Order No. 2-2015 dated 24 July 2015) which shall initially be implemented on the goods to be transferred by PEZA-registered Ecozone Logistics Warehousing Enterprises (ELSE), Ecozone Facilities Enterprises engaged in warehousing/logistics (EFE-WD) and registered warehousing / logistics operations of Ecozone Export Enterprises (EEE-WD). Initially, the eZTS will cover the following types of warehousing/logistics operations: (a) importation/procurement of goods for subsequent supply/sale to PEZA-registered enterprises; and (b) storage, inventory management of goods of PEZA-registered enterprise-clients and subsequent retrieval and delivery thereof by / to said PEZA-registered enterprise clients.

The guidelines for the Pilot Run of the eZTS are as follows:

1. A PEZA-accredited Value Added Service Provider (VASP) which has completed the Users Acceptance Test (UAT) of its eZTS and its system has been approved PEZA shall be allowed to implement the Pilot Run of its system.
2. The VASP shall select only one ELSE/EFE-WD/EEE-WD client with goods intended for delivery to PEZA-registered enterprise clients in each PEZA economic zones (one client per zone), under any of the above transaction types of warehousing/logistics operations.
3. The participating ELSE/EFE-WD/EEE-WD and its PEZA-registered enterprise - clients shall accomplish the attached application form (Annex A) to be printed in the company's letter head. Each participating ELSE/EFE-WD/EEE-WD and PEZA-registered enterprise-client is allowed to designate a maximum of only three (3) officers to be given access to the system. The printed application, together with the soft copy thereof, shall be submitted to the ELSE/EFE-WD/EEE-WD's and PEZA-registered enterprise-client's respective PEZA ZA/ZM/OIC for validation and subsequent endorsement to PEZA-MIS. PEZA-MIS shall create and provide the approved eZTS users with their respective User accounts / names for the eZTS.

4. Once enrolled in the eZTS and the User's name has been provided by PEZA-MIS, the participating ELSE/EFE-WD/EEE-WD and the PEZA-registered enterprise-client shall establish its corresponding pre-payment account in the eZTS similar to the existing pre-payment module of the PEZA eIPS and AEDS.
5. The participating ELSE/EFE-WD/EEE-WD shall secure the required General Transport Surety Bond under PEZA-BOC JMO No. 2-2015 in accordance with the prescribed guidelines under BOC CMO No. 40-2015 dated 28 October 2015 (copy attached as Annex B).
6. Payment of the PEZA processing fee for "Indirect export" in the amount of Php 360.00 for goods valued at US\$ 10,000.00 and above, or Php 180.00 for goods valued below US\$10,000.00, and the LOA processing fee of Php 1,200.00 for every application for LOA and permit to transfer shall be deducted from the pre-payment account of the concerned EEE/EFE-WD/EEE-WD. However, the VASP's lodgement fee on all transactions under the eZTS shall be free of charge for the duration of the pilot/trial period.
7. All applications made during the said pilot/trial run of eZTS shall be treated as regular applications and shall be included in PEZA's record / database on the participating EEE/EFE-WD/EEE-WD's and PEZA-registered enterprise-client's transactions with PEZA.

The mandatory implementation of the system to all ELSEs/EFE-WDs/EEE-WDs, including EEEs and ITEEs shall be covered by a separate PEZA issuance.

Participating EEE/EFE-WD/EEE-WD and PEZA-registered enterprise-clients are advised to coordinate with their respective ZA/ZM/Zone OIC, or with ZM Vivian S. Santos, PEZA Project Coordinator for the eZTS at tel.nos. (049) 545 9379/5493369 or email address vivian.santos@peza.gov.ph for any concerns or clarifications on this matter.

For compliance.

hoa/vss

