

**DETAILED VERSION OF CFPR REQUIREMENTS (SUGGESTION, TO BE INCLUDED IN THE MANUAL)**

		<b>ISSUANCE OF CERTIFICATE OF FEED PRODUCT REGISTRATION (CFPR) FOR IMPORTED FEEDS AND FEED PRODUCTS / ADDITIONAL MANUFACTURER</b>
		<b>INITIAL REQUIREMENTS (1 Electronic Copy)</b>
	1.	Approved Brand Name (for branded products);
	2.	Certificate of Free Sale (CFS);
	3.	Certificate of Good Manufacturing Practice (GMP)/ Hazard Analysis Critical Control Point (HACCP) or equivalent certificate related to safety and quality of feeds and or feed products; For grains, GMP/ HACCP not required
	4.	Certificate of Analysis (COA) from BAI or BAI Recognized Third Party Service Laboratory;  Note: If the above-mentioned laboratories have no capability to conduct the required test, the applicant may use the COA coming from their manufacturer from the third-party service laboratory.
		<b>Important Reminder: CFS, GMP/HACCP Certificate and COA</b> requires Authentication or Apostille to verify the authenticity of signature, stamp and seal of the public official(s) from the competent authority that appear on the document.
	5.	Distribution Agreement between the Importer and Foreign Manufacturer/Supplier/ Distributor;
	6.	Technical product description;
	7.	Process flow of manufacturing procedure;
	8.	Proposed label;
	9.	Payment of Registration Fee, P100.00 per product
		<b>RENEWAL REQUIREMENTS (1 Electronic Copy)</b>
	1.	<i>Previously approved CFPR;</i>
	2.	COA from BAI or BAI Recognized Third Party Service Laboratory
	3.	Commercially printed label;
	4.	Payment of Registration Fee, P100.00 per product
		<b>ISSUANCE OF CFPR FOR IMPORTED GRAINS; For grains, GMP/ HACCP not required</b>
		<b>INITIAL REQUIREMENTS (1 Electronic Copy)</b>
	1.	Certificate of Free Sale (CFS) ) issued by competent authority from country of origin;
	2.	Certificate of Analysis (COA) from BAI or BAI Recognized Third Party Service Laboratory;  Note: If the above-mentioned laboratories have no capability to conduct the required test, the applicant may use the COA coming from their supplier from the third-party service laboratory.
		<b>Important Reminder: CFS and COA from the supplier</b> requires Authentication or Apostille to verify the authenticity of signature, stamp and seal of the public official(s) from the competent authority that appear on the document.
	3.	Proposed label;
	4.	Payment of Registration Fee, P100.00 per product.
		<b>RENEWAL REQUIREMENTS (1 Electronic Copy)</b>
	1.	<i>Previously approved CFPR;</i>
	2.	COA
	3.	Commercially printed label;
	4.	Payment of Registration Fee, P100.00 per product

		<b>ISSUANCE OF CFPR FOR LOCAL ANIMAL FEEDS AND FEED PRODUCTS FOR MANUFACTURER, INGREDIENT MANUFACTURER, AND COMMERCIAL FEED TRADER</b>
		<b>INITIAL REQUIREMENTS</b> <i>(1 Electronic Copy)</i>
	1.	Approved Brand Name (for branded products);
	2..	Technical product description;
	3	Process flow of manufacturing procedure;
	4.	COA from BAI or BAI recognized third party service laboratory;
	5.	Proposed label;
	6.	Notarized Distribution Agreement between the Commercial Feed Trader (CFT) and Toll Manufacturer (TM);
	7.	Payment of Registration Fee, P100.00 per product.
		<b>RENEWAL REQUIREMENTS</b> <i>(1 Electronic Copy)</i>
	1.	<i>Previously approved CFPR;</i>
	2.	COA
	3.	Commercially printed label;
	4.	Payment of Registration Fee, P100.00 per product
		<b>CHANGE IN CIRCUMSTANCES (CIC) Change of address, business name, additional exporter, change of ownership</b>
	1.	Official letter re the change
	2.	Previously approved CFPR
	3.	New label showing the changes
	4.	MOA between the exporter and importer
	5.	Deed of Sale/ Transfer of Rights in case of change of ownership
	6.	CIC Fee, P100.00 per product

### SIMPLIFIED VERSION OF CFPR REQUIREMENTS

		<b>ISSUANCE OF CFPR FOR IMPORTED FEEDS AND FEED PRODUCTS / ADDITIONAL MANUFACTURER</b>
		<b>INITIAL REQUIREMENTS</b> <i>(1 Electronic Copy)</i>
	1.	Approved Brand Name (for branded products);
	2.	CFS
	3.	GMP/ HACCP or equivalent certificate related to safety and quality of feeds and or feed products;
	4.	COA from BAI or BAI Recognized Third Party Service Laboratory;  Note: If the above-mentioned laboratories have no capability to conduct the required test, the applicant may use the COA coming from their manufacturer from the third-party service laboratory.
		<b>Important Reminder: CFS, GMP/HACCP Certificate and COA</b> requires Authentication or Apostille to verify the authenticity of signature, stamp and seal of the public official(s) from the competent authority that appear on the document.
	5.	Distribution Agreement between the Importer and Foreign Manufacturer/Supplier/ Distributor;
	6.	Technical product description;
	7.	Process flow of manufacturing procedure;
	8.	Proposed label;
	9.	Payment of Registration Fee, P100.00 per product
		<b>RENEWAL REQUIREMENTS</b> <i>(1 Electronic Copy)</i>
	1.	<i>Previously approved CFPR;</i>
	2.	COA from BAI or BAI Recognized Third Party Service Laboratory
	3.	Commercially printed label;
	4.	Payment of Registration Fee, P100.00 per product.
		<b>ISSUANCE OF CFPR FOR IMPORTED GRAINS;</b> For grains, GMP/ HACCP not required
		<b>INITIAL REQUIREMENTS</b> <i>(1 Electronic Copy)</i>
	1.	Certificate of Free Sale (CFS) issued by competent authority from country of origin;

	2.	COA from BAI or BAI Recognized Third Party Service Laboratory;  Note: If the above-mentioned laboratories have no capability to conduct the required test, the applicant may use the COA coming from their supplier from the third-party service laboratory.
		<b>Important Reminder: CFS and COA from the supplier</b> requires Authentication or Apostille to verify the authenticity of signature, stamp and seal of the public official(s) from the competent authority that appear on the document.
	3.	Proposed label;
	4.	Payment of Registration Fee, P100.00 per product.
<b>RENEWAL REQUIREMENTS (1 Electronic Copy)</b>		
	1.	<i>Previously approved CFPR;</i>
	2.	COA from BAI or BAI Recognized Third Party Service Laboratory;
	3.	Commercially printed label
	4.	Payment of Registration Fee, P100.00 per product.
		<b>ISSUANCE OF CFPR FOR LOCAL ANIMAL FEEDS AND FEED PRODUCTS FOR MANUFACTURER, INGREDIENT MANUFACTURER, AND COMMERCIAL FEED TRADER</b>
<b>INITIAL REQUIREMENTS (1 Electronic Copy)</b>		
	1.	Approved Brand Name (for branded products);
	2..	Technical product description;
	3	Process flow of manufacturing procedure;
	4.	COA from BAI or BAI recognized third party service laboratory;
	5.	Proposed label;
	6.	Notarized Distribution Agreement between the Commercial Feed Trader (CFT) and Toll Manufacturer (TM);
	7.	Payment of Registration Fee, P100.00 per product.
<b>RENEWAL REQUIREMENTS (1 Electronic Copy)</b>		
	1.	<i>Previously approved CFPR;</i>
	2.	COA from BAI or BAI Recognized Third Party Service Laboratory;
	3.	Commercially printed label
	4.	Payment of Registration Fee, P100.00 per product.
		<b>CHANGE IN CIRCUMSTANCES (CIC) Change of address, business name, additional exporter, change of ownership</b>
	1.	Official letter re the change;
	2.	<i>Previously approved CFPR;</i>
	3.	New label showing the changes;
	4.	MOA between the exporter and importer;
	5.	Deed of Sale/ Transfer of Rights in case of change of ownership
	6.	CIC Fee, P100.00 per product